

Erindale Lions Little League Baseball Bylaws

The Board of Directors is responsible for the administration of bylaws for Erindale Lions Little League Baseball Association hereinafter referred to as "The League".

LEAGUE IDENTITY

The League will be known as Erindale Lions Little League, a non-profit volunteer-based community baseball sporting organization.

The League colours are Blue /Red /White

CHARTER

The charter of The League is held by Erindale Lions Little League Baseball Association on behalf of its members and works within the framework of the rules and regulations of Little League Baseball Incorporated, and Little League Canada. The League operates independently from these organizations and elects its own Board of Directors and Executive members. The League is responsible for managing and maintaining an organization that is best suited to meet the mission and principles of Little League baseball in the Mississauga community.

On behalf of The League, the Board of Directors shall annually apply for a charter, if required, from Little League Baseball Incorporated and Little League Canada. The League shall do all things necessary to maintain such charter. The League shall devote its entire energies to the activities authorized by such charter, and it shall not operate any other program that would contravene these efforts.

OBJECTIVES

The objective of The League is to provide youth in the City of Mississauga with opportunities to develop good sportsmanship and participate in a recreational and competitive baseball program with the focus on teamwork, exercise, fun and safety.

The League will provide supervised baseball programs under the Rules and Regulations of Little League Baseball Incorporated, and Little League Canada. All League Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.

The League shall operate exclusively as a non-profit educational organization providing supervised programs of recreational and competitive baseball. No part of the earnings shall benefit any private shareholder individual. The only exception being The League's Umpires.

MEMBERSHIP

ELIGIBILITY

Any person sincerely interested in active participation to affect the objective of The League may become a member.

CLASSIFICATION

(1) Player Members

Any player meeting the requirements of Little League Regulation and Playing Rules, and who resides within the authorized boundaries of the City of Mississauga shall be able to compete for participation but shall have no rights, duties, or obligations in the management or in the property of The League, with the exception of those players who have reached the legal age of majority in which case they will be classified as a Regular Member of The League. An exception to this ruling must be applied to under Affiliation Agreement with the City of Mississauga.

(2) Regular Members

Any person, who has reached the legal age of majority, and is actively interested and engaged in the actual operation of the league within that given year or is the parent(s) and or legal guardian(s) of a Player Member may become a regular member.

All Board Members, Executive Members, Committee Members, Coaches and Volunteers, who have reached the legal age of majority must be active Regular Members in good standing.

(3) Members in Good Standing

A Regular Member will be determined to be in good standing if they paid in full their children(s) and/or legal guardian(s) registration fees for that given year or served as a Board Member, Committee Member, Manager, Volunteer who gives on average a minimum of 2-3 hours per week to The League, Umpire and other elected or appointed officials with The League.

(4) Suspension and/or Termination of Membership

The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any member of any class when the conduct of such person is considered detrimental to the best interest of The League and/or Little League Baseball and other affiliated organizations.

The Member involved shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges. The Board of Directors shall have full power to suspend or revoke such member's right to future participation in The League.

If the member or the parent(s) and/or legal guardian(s) do not agree with the decision of the Board of Directors or the duly appointed committee of the Board of Directors, they may submit in writing, an appeal along with a \$50.00 cheque. The appeal must be submitted within 24 hours of the decision. The appeal must be submitted to the President of The League. The President will then convene a panel of three neutral parties who will review the appeal and advise the Board on the matter. In the event of a successful appeal the member will receive their money back. All rulings of the Board at this point will be final.

REGISTRATION FEES

Registration fees for a Regular Member may be fixed at such amount as the Board of Directors shall determine prior to the beginning of any membership period.

Members who fail to pay their registration fees within thirty (30) days from the time they become due, may by vote of the Board, be dropped from the membership and shall forfeit all rights and privileges.

PLAYING RULES AND REGULATIONS

The official Playing Rules and Regulations as published by Little League Baseball Incorporated, Williamsport, Pennsylvania, or amended by Little League Canada shall be binding on The League.

In the case where there are contradictions between Little League Baseball Incorporated's Playing Rules and Regulations, or Little League Canada's Playing Rules and Regulations and The League, The League Playing Rules and Regulations shall take precedence.

COMPOSITION OF THE BOARD OF DIRECTORS

The Board of Directors of The League shall consist of a minimum of ten (10) to a maximum of sixteen (16) Directors elected by the membership at the AGM. The whole Board shall be retired at each annual meeting but shall be eligible for re-elected except for the President and Treasurer who shall be elected for a two (2) year term. Immediately following the Annual General Meeting, positions will be determined.

The number of Directors, as set forth at an Annual General Meeting may be increased at any time during the year either at a regular meeting of the Board or at a special meeting of the members. The election of additional Directors shall be by a two-thirds majority of the Board members present.

ROLE OF THE BOARD

The League's charter and the management of the property and affairs of The League shall be vested in the Board of Directors.

The Board of Directors is responsible for the administration of The League's Bylaws. The Board may amend, repeal, and alter in whole or in part by a majority vote of the Board of Directors any Bylaw provided notice of the proposed change is included in the notice of such meeting.

The Board of Directors has the power to appoint standing committees of The League and to delegate such powers to them as the Board shall deem advisable.

The Board may adopt rules and regulations for the conduct of its meetings and management of The League as it may deem proper.

The Board shall have the power by a 2/3 vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Executive Committee Member. In the case of the President or Vice President, the Board of Directors shall investigate the allegations and they shall discipline, suspend, or remove the President or Vice President as they deem appropriate.

Board members may hold more than one position except for the President.

QUORUM

The presence of ten (10) of the Regular Members in good standing shall be necessary to constitute a quorum at an Annual General Meeting or Special Meeting.

40% of members of the Board of Directors in attendance shall constitute a quorum for the transaction of business at regular meetings.

VACANCIES

If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, during the fiscal year, it may be filled by a two thirds majority vote of the Board of Directors.

EXECUTIVE COMMITTEE

The Board of Directors is responsible for the oversight of the Executive Committee.

The President, Vice President, and Treasurer through their election to The Board of Directors will automatically assume these same roles on the Executive Committee. Detailed descriptions of their roles and responsibilities are outlined below.

The size, composition, roles, and tenure of the remaining Executive Committee members will be determined by the Board of Directors based on the operational needs of The League. In addition to the three roles identified, the Executive committee will include at a minimum the following roles: Secretary, Player, and Safety Agent, Umpire-in-Chief, Umpire Scheduler, Registrar, Equipment Manager, Uniform Coordinator, T-Ball Convenor, Rookie Ball Convenor, Minor Convenor, Major Convenor, Challenger Convenor, Sponsorship Director, and Past President. Each of these positions will have a 1-year term.

Executive Committee shall meet on a regular basis as required. The President or the Vice President may, wherever they deem it advisable, issue a call for a special meeting of the Executive Committee. Notice of each meeting shall be given at least three (3) days before the time appointed for the meeting by telephone, electronic mail, or personal notice twenty-four (24) hours prior to the meeting. Members of the Executive may bring forth recommendations to improve The League and its program at any meeting. The Executive Committee may invite, admit, or recognize quests for presentations or comments during its meetings.

Executive Committee members are required to attend at least 2/3 of the announced meetings. All Executives may be called to scheduled meetings. Based on the Agenda items and even though all Executive Members are welcome: some Executive Members will not be required to attend all meetings. This will be announced by the President, Vice President, or Secretary upon announcement of such meetings and recorded in the minutes with no penalty to the Executive Members not attending.

Executive Committee/Board of Directors Descriptions

President

The president shall be responsible for conducting the affairs of the League and executing the policies established by the Board of Directors. He/She/They shall present a report on the condition of the Local League at the Annual General Meeting and at such other times as he or the board shall deem appropriate. He/She/They shall communicate to the Board of Directors, such matters and make such suggestions as may tend to promote the welfare of The League.

He/She/They shall be responsible for the conduct of The League in strict conformity to the policies, principles, Rules, and Regulations of Little League Baseball, Incorporated and Little League Canada as agreed to under the terms and conditions of charters issued to The League by that organization.

He/She/They shall preside at all meetings of the Members, and Board of Directors and assumes full responsibility for the operations of The League. He/She/They receives all mail, supplies, and other communications from Little League Headquarters. The League president is the contact between his organization and Little League Headquarters and other affiliated organizations unless otherwise delegate.

The President, or other such Directors as He/She/They may designate in writing, shall have the power to make and execute for/and in the name of The League such contracts and leases they may have received, and which have had prior approval of the Board of Directors.

He/She/They shall investigate complaints, irregularities, and conditions detrimental to The League and report thereon to the Board as circumstances warrant. The President shall sit on the Protest Committee

With the assistance of the Registrar, examine the application and support proof-of-age documents of every player candidate and certify as to residence and age eligibility before the player may be accepted for tryouts and selection.

Vice President

The Vice President along with The President shall be responsible for executing the policies established by the Board of Directors. He/She/They shall communicate to the Board of Directors, such matters and make such suggestions as may tend to promote the welfare of The League.

He/She/They shall be responsible for the conduct of the League in strict conformity to the policies, principles, Rules, and Regulations of Little League Baseball, Incorporated and Little League Canada as agreed to under the terms and conditions of charters issued to the League by that organization.

He/She/They shall preside at the meetings of the Members, and Board of Directors in the absence of the President and assumes responsibility for the operations of The League.

He/She/They shall investigate complaints, irregularities, and conditions detrimental to The League and report thereon to the Board as circumstances warrant. The Vice President shall sit on the Protest Committee.

With the assistance of the Registrar, examine the application and support proof-of-age documents of every player candidate and certify as to residence and age eligibility before the player may be accepted for tryouts and selection.

He/She/They will assume responsibility of prime coordinator of all player affairs, including but not limited to” sponsorship/player issues, financial or other family issues (including all issues of a delicate nature that need not be made public), etc.

Treasurer

The Treasurer shall perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.

Review all monies and securities, and deposit same in a depository approved by the Board of Directors

Keep records for receipt and disbursement of all monies and securities of The League, including the Auxiliary, approve all payments from allotted funds and draw cheques therefore in agreement with policies established in advance of such action by the Board of Directors. All disbursements by cheque must have dual signatures.

Prepare an annual budget, under the direction of the President, for submission to the Board of Directors.

Prepare an Annual Financial Report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting.

Secretary

The secretary shall perform such duties as herein set forth and such other duties as may be assigned by the Board of Directors.

Be responsible for recording the activities of The League and maintain appropriate files, mailing lists and necessary record.

Maintain a list of all Regular Members, Executive and Committee members and give notice of all meetings of The League, the Board of Directors, and Committees.

Keep the minutes of all Board, Executive and AGM meetings and keep them recorded in a book and/or electronic means.

Shall conduct all correspondence not otherwise specifically delegated with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

Notify Board Members and Executive Members, of their election or appointment.

Player /Safety Agent

The Player/Safety Agent shall in conjunction with the Vice President and Program Convenor, oversee the annual house league player evaluation process, player assignments to teams and all other player transaction or selection meetings.

Be Responsible for the All-Star/Select try-out process (in coordination with the Vice President and Program Convenor)

Be Responsible for team building (with Vice President and Program Convenor)

Be Responsible for checking birth records and eligibility of all players.

Supervise and coordinate the transfer of players between programs, either up or down in age along with Vice President and Program Convenor.

Be responsible for validation of tournament team affidavit information in conjunction with the President for approval and sign off.

Be responsible for processing all injury reports/claims, which are protected by league insurance. Interface with the injured player's parents to complete all appropriate documentation in accordance with the guidelines as set out by the insurance company. Report to President for approval.

Make necessary arrangements to have Police Screenings done for all volunteers. Review all returned reports and inform the President of the findings thereof.

Solicit suggestions for making conditions safer and report suggestions to the Board and Executive.

Ensure parents/guardians, players, and coaches are aware of concussion protocols as required by Rowan's Law.

Umpire-in-Chief

The Umpire-in-Chief shall oversee the recruitment and training of umpires.

Recruit umpires and advise them of umpire clinics offered by other associations.

Provide clinics and evaluation for umpire development with the support of the Little League District Umpire Consultant(s)/Umpire(s)-In-Chief.

Ensure a continuous supply of qualified umpires for league needs.

Be a member of the protest committee and be the final word on rule interpretation only if he/she/they was not the umpire for the game under protest.

Umpire Scheduler

The Umpire Scheduler shall in conjunction with the Umpire-in-Chief oversee the scheduling of umpires for games.

Request monthly availability dates from umpires and provide confirmation of assignments to umpires using email.

Using the schedule provided by Program Convenors, assign umpires to games, and maintain a record of those assignments which are sent to the Umpire-in-Chief and Treasurer monthly.

When requested by All-Star Team Managers, assign umpires to work exhibition games and track these games for additions to All-Star budgets.

Posts the game assignments on the leagues umpire website.

Registrar

The Registrar shall:

Validate registration data on registration forms in the designated registration system.

Ensure all appropriate payments are received and report any Member not in good standing to the Treasurer and President.

Review all registrations and maintain player data base in the designated registration system.

Provide registration reports to the Board of Directors

Prepare documents for player evaluation to determine team levels.

Attend drafting of teams and provide evaluation results to Vice President and coaches.

Place players in Teams in the designated registration system.

Equipment Manager

The Equipment Manager shall be responsible for the playing equipment required by teams.

Inspect all equipment and purchase all playing equipment necessary for annual needs. Report all findings and provide a list of equipment that needs to be replaced or repaired as well as recommendations to the Board of Directors to approve ordering new equipment as required from season to season.

Maintain accurate, up-to-date inventories and records of equipment.

Coordinate with the Vice President and Program Convenors to distribute and retrieve all equipment bags at the beginning and end of the season.

Provide T-ball instruction booklets received from Little League Canada to T-ball teams.

Uniform Coordinator

The Uniform Coordinator shall be responsible in ordering and distributing all uniforms for players and coaches. The order shall consist of quantities, sizes, and colors for each team.

Work directly with the uniform provider to place all related orders for uniforms.

Coordinate with the Sponsorship Director to ensure correct team colors and sponsorship logos are used.

Contact team managers to set up a date and time to pick up uniforms.

Work with Vice President and All-Star Convenors to have in person fittings and order correct sizes.

Sponsorship Director

The Sponsor Director shall:

Liaise with the current Board members to identify the yearly sponsorship needs of the league.

Develop sponsorship programs in conjunction with the Board of Directors and other senior level volunteers.

Work with the Board members to identify, solicit, and manage a list of prospects.

Contact and maintain relationships with sponsors.

Be responsible for the coordination of all sponsorship activities, including but not limited to in-season team uniforms, scoreboard signs, outfield signs and the ordering and distribution of sponsor plaques.

Work with the Treasurer to make sure that all sponsorships are paid.

Work with the Uniform Coordinator to ensure correct sponsorship names are used.

Past President

The Past President shall share her/his/their knowledge and guidance in the general operation of the League as requested by the President or the Board of Directors.

Program Convenors

T-Ball, Rookie Ball, Minor, Major, All-Star/Select and Challenger

Each of the above-named Convenors shall operate and assume responsibility for all matters concerning the operation of his/her/their own program of the league as set forth by the Board of Directors. He/She/They shall act within the framework of these bylaws and The Rule and Regulations of Little League Baseball Inc., and Little League Canada. He/She/They shall bring before the Board of Directors any changes or concerns.

The Program Convenors shall:

Work with the Vice President and Player Agent to create house league teams.

Provide feedback on umpires and coaches to the appropriate individuals within the league.

He/She/They shall assist the President investigating complaints, irregularities, and conditions detrimental to The League and report thereon to the Board as circumstances warrant.

He/She/They shall communicate to the Board of Directors and Executive, such matters as deemed appropriate and make such suggestions as may tend to promote or improve their program.

He/She/They shall preside at the meetings of the Board of Directors, Executives and Members and assumes full responsibility for the operation of their program.

MANAGERS AND COACHES (GENERAL)

The following members of the Executive Committee are restricted from managing or coaching House League or All-Star/Select teams: The President, Umpire-in-Chief and the Player Agent. A Convenor may not manage or be a coach of a team in the program in which he/she/they is the Convenor.

MANAGERS AND COACHES (HOUSE LEAGUE)

The President, Vice President, Player Agent, and Program Convenor selects and appoints managers/coaches, with the approval of the Board of Directors.

All managers/coaches must apply and undergo a VSC Police Screening

Shall be responsible for the actions of their team on the field.

Shall continuously strive to improve their skills by attending baseball clinics when offered by The League.

MANAGERS AND COACHES (ALL STAR/SELECT)

The President, Vice President, Player Agent, and Program Convenor selects and appoints All-Star/Select managers and coaches, with the approval of the Board of Directors. In extenuating circumstances, any mentioned above position directly involved with the selection of All-Star Managers/Coaches, shall be removed during that process.

All applicants must apply and undergo a VSC Police Screening and go through an interview process.

The applicants are selected by a committee consisting of the President, Vice President, and All-Star/Select Convenor and up to 3 unbiased persons.

Shall be responsible for the actions of their team on and off the field.

Shall continuously strive to improve their skills by attending baseball clinics when offered by The League.

THE LEAGUE COMMITTEES

The Board of Directors has the power to appoint standing committees of The League and to delegate such powers to them as the Board shall deem advisable.

The Special Events Committee

This committee is responsible for the planning and implementation of events such as Opening Day, Closing Day, and The League Tournaments.

The committee will submit all plans to the President and the Executive Committee for review and the Board of Directors for approval.

The Protest Committee

The Protest committee shall consist of the President, Vice President, Umpire-in-Chief, the Convenor of the program in which the protest has occurred and one other impartial member of the Board of Directors. In extenuating circumstances, any mentioned above position directly involved with a protest shall be removed from the Protest Committee during that process.

The committee is responsible for reviewing any protests filed by a manager due to a perceived misapplication of the rules.

The Finance Committee

The Finance committee shall consist of the President, Vice President, Treasurer, Equipment Manager and Uniform Coordinator. This committee is responsible for the preparation of the annual budget for submission to the Board of Directors.

The Nomination Committee

The Nomination committee shall consist of three (3) Directors. The committee shall investigate and consider eligible candidates and submit at the Annual General Meeting a slate of candidates for approval. This task may be assigned to an individual director.

League Auxiliary Representative

The League's Auxiliary Representative shall be any adult interested in assisting The League and shall have been elected annually as soon as possible following the annual general meeting of The League.

The representative shall be a liberty to raise funds for his/her/their own treasury subject to the approval of the Board of Directors.

At the termination of the season all profits from the Auxiliary shall be turned over to The League except for an amount deemed necessary by The League to be a reasonable amount of monies which will be left in the treasury of The League Auxiliary to purchase stock to start the next season.

MEETINGS

Regular meeting of the Board of Directors shall be held immediately following the annual election and once a month thereafter on a designated day and time as determined by the Board of Directors. Summer months may be exempt. The President or the Vice President may, whenever they deem it advisable, issue a call for a special meeting of the Board. Notice of each meeting shall be given by the President, Vice President, or Secretary at least five (5) days before the time appointed.

An individual elected to the Board of Directors or Executive is required to attend at least 2/3 of the announced meetings. Failure to meet this requirement may result in the Board of Directors recommending suspension or termination.

The Board of Directors may invite, admit, and recognize requests for presentations or comments during board meetings.

ANNUAL GENERAL MEETING

The Board of Directors will be elected at The League's Annual General Meeting.

Notice of each Annual General Meeting shall be electronically mailed to each Member at his/her/their last recorded address at least twenty-one (21) days in advance thereof setting forth the place, time, and purpose of the meeting. Notice may be given in such form as authorized by Members following closing day.

Only Regular Members in good standing shall be entitled to vote at any Annual General Meeting of the League. No votes by proxy will be allowed. There will be no nominations accepted from the floor.

RULES OF ORDER

Parliamentary procedure shall govern the proceedings of all meetings, except where same conflicts with the By-Laws of The League

CONFLICT OF INTEREST

Should a Board Member find themselves in a conflict of interest with respect to any matter or issue arising at a meeting of the Board, or any committee thereof, he/she/they shall immediately disclose such conflict of interest and refrain from voting on any such matter or issue. The Board may, by resolution, make such rulings relating to conflicts of interest of Board Members as it deems necessary. The conflicted members vote shall be recorded as an abstention.

FINANCIAL AND ACCOUNTING

The fiscal year of The League shall begin on the 1st day of October and shall end on the 30th day of September.

All monies received, including Auxiliary funds shall be deposited to the credit of The League and all disbursements shall be made by cheque and/or authorized e-transfer. The League Treasurer and other Executive Member(s) shall sign all cheques as the Board of Directors shall determine. All disbursements by cheque must have dual signatures. E-transfers must have dual approval on invoices.

The Board shall not permit the solicitation of funds in the name of Erindale Lions Little League or the name of The League unless all the funds so raised be placed in The League treasury.

The Board of Directors shall decide all matters pertaining to the finances of The League and it shall direct the expenditure of all income in such a manner as will give no individual or team an advantage over those in competition with such individual or team.

The Board shall not permit the distribution of The League funds for other than the conduct of The League's activities.

No Director, Executive, or Member of The League shall receive, directly or indirectly any salary compensation from The League for services rendered as a member of the Board of Directors, Executive, or The League. The only exception being The League Umpires.

As required, the League may elect to pay for umpires on a per game basis to be reviewed annually.

The financial statements shall be reviewed annually by an accountant. Auditors for the following year are appointed at the Annual General Meeting. The City of Mississauga requires full audit on gross operating budgets over \$250,000.

The Board shall have the authority to establish fees for membership and shall have the authority to assess players differently based on the level of service. Fees shall be regarded as the cost of membership and purchase of the service and shall not be regarded as payment for the constituent parts of the service, or the material acquired for the delivery of the service. Any person who shall refuse to pay the fees either in whole or in part shall not be entitled to membership.

DISSOLUTION OF THE LEAGUE

Upon dissolution of The League and after all outstanding debts and claims have been satisfied, the Board of Directors shall direct the remaining property of The League to another entity which maintains the same objectives as The League.

AMENDMENTS TO THE BYLAWS

The League's bylaws may be amended, repealed, or altered in whole or in part by a majority vote of Members at any organized Annual General Meeting provided notice of the proposed change is included in the notice of such meeting.

The passing of these By-Laws repeals and renders null and void any previous By-Laws issued by Erindale Lions Little League and was ENACTED by the Board of Directors on September 26, 2023.

Presidents Name: **Anna Gulbinski**

Presidents Signature

Anna Gulbinski

Oct. 18/23